



Southeast Signal

News, Events, and Information from Around the System

From the Director



Last month I mentioned why it is important to weed your collection. This month comes the logical next step of talking about how. To be honest – I’m going to take the easy way out

this month and point you to the CREW manual, probably the gold standard weeding resource for public libraries, available for free at <https://www.tsl.texas.gov/ld/pubs/crew/index.html>. Other types of libraries have some guides out there as well, but I didn’t find a free one. Most of the advice listed in the CREW manual can be adapted to your institution, just adapt where your curriculum dictates you may need more of a non-fiction resource than CREW suggests.

I’m not going to try and replicate the entire CREW manual in under 400 words – it really is something you should go through yourself. Instead, I’m going to focus on a couple of other things.

First – have your policies in place. Your collection development policy should have some guidelines on weeding and disposal of materials. Your institution may have guidelines for how you dispose of materials so check on that.

Secondly – if you have only one rule of thumb while weeding, have it be that each item has to earn its keep. When you examine an item – is it something that one of your users will ever use? Is it in good physical condition? For non-fiction collections, is it still accurate or historically relevant? For fiction collections, do you have readers that would enjoy this item in the community you currently serve?

For librarians new to a smaller library – there are very few ways to learn your collection faster than doing a weeding project. Even if you decide to just weed based on the physical status of the items – going through each item one by one gives you a comprehensive idea of what your collection is and isn’t.

I also urge you to consider the taking up the practice of continual weeding. Instead of saving up and doing one big weeding project every so often, why not take a little time each day and go through one section, or even one shelf? When reshelving – look at the books around it. Doing a little bit every day is a lot easier to keep up.

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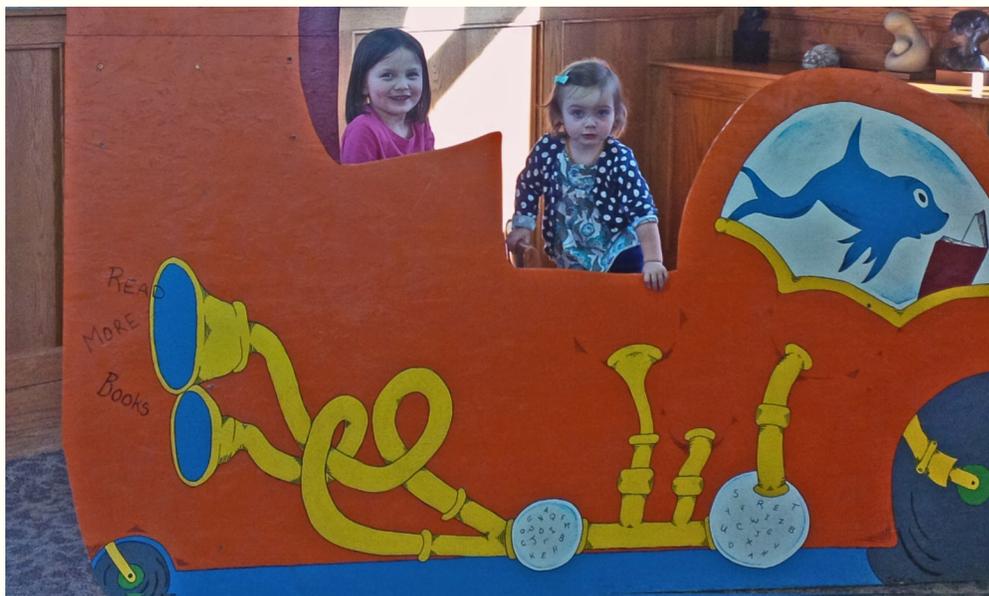
Page 20—System Spotlight

Calendar

- March 10, "Library Madness" Registration Deadline
- March 12, Change to DAYLIGHT SAVING TIME
- March 14, National Children's Craft Day
- March 16, [Freedom of Information Day](#)
- March 17, St. Patrick's Day, [Front Porch Award Application Due, p. 10](#)
- March 18, National Biodiesel Day
- March 20, Official Beginning of Spring
- March 21, [NLA Advocacy Day](#)
- March 30, [CASTL, Kilgore Memorial Library, York, "Online Periodicals"](#)
- March 31, SELS Board Meeting
- April 1, April Fool's Day, [Nebraska School Librarians Day](#)
- April, [School Library Month](#)
- April 4, National School Librarians Day
- April 12, [D.E.A.R. Drop Everything and Read](#)
- April 9-15, [National Library Week](#)
- April 11, [National Library Worker's Day](#)
- April 27, SELS Friends "Aged to Perfection," p. 14
- May 12, [SELS Training Extravaganza, p.12](#)



Photo of the Month



The Beatrice Public Library has set up its Thingamagig in connection to Dr. Seuss' birthday. Kids can have their pictures taken while "sitting" inside the Cat in the Hat's Thingamagig or just pretend to be off on an adventure with the Cat. —Photo by Joanne Neemann.

CASTL Wrap-Up

Upcoming CASTL Meetings

March 30

Kilgore Memorial Library
York
“Online Periodicals”

April 21

Pawnee City Public Library
“Marketing Policy”

May 19

Nelson Public Library
“Fundraising”

June 23

Wahoo Public Library

July 21

Wymore Public Library

August 18

Clay Center Public Library
“Summer Reading
Successes”

The theme of the February CASTL held in Superior was “Making Space: Administrative Weeding.” Among the first topics addressed was E-Rate. All paperwork related to E-Rate, including forms, RFPs, and bills must be saved for 10 years. Beginning last year, the online system now saves the actual forms, but copies of the other items are still necessary. It was noted that an electronic copy is fine, so if space is a problem, bills may be scanned.

Local practices vary on how long paperwork is kept in regard to hiring. A general rule of thumb would be to keep paperwork as long as needed for the hiring cycle plus one year. The actual job ad should be included in the folder.

Personnel files may be shredded five years after the end of employment, but the dates that staff worked at the library should be kept so that the library can verify to future potential employers when staff were employed by the library.

As far as how long receipts should be kept, some noted that they have been directed by their cities to keep them for 7 years. State agencies are directed to keep them for five. It was also noted that it is optional to keep packing slips, but they can be helpful in tracing an item that needs to be replaced.

Generally, personal data should not be kept, including patron circulation records and computer sign-in sheets. As soon as the daily stats have been collected from a computer sign-in sheet it should be shredded.

Some records should be kept permanently, either in the village or city files, or at the library. These include notices of library board meetings, minutes of those meetings, and any documents which were distributed to the board at the meeting, since they are a part of the public record.

In the case of large donations (either monetary or physical), or the housing of a special collection that is given or loaned to the library, written agreements should be carefully entered into and the paperwork kept so that the library does not find itself bound by terms which may later prove to be a hindrance.

Upcoming Basic Skills Courses

To see the full calendar & register for classes, [click here](#). Here’s what’s coming up next:

<u>Dates of Class</u>	<u>Topic</u>	<u>Registration</u>
April 10—April 21	Reader’s Advisory	March 13—30
April 24—May 5	Intellectual Freedom & the Core Values of Librarianship	March 27 —April 13
May 8—May 19	Library Finance	April 10 —April 27

News Around the System

Library Olympics!

Story and Photo by Beth Dolnicek

The students at Bruning-Davenport's Davenport building recently finished their library olympics by reading a book from a different genre each month. Those who read all five genres received gold medals and participated in a metric Olympics party in the gym during a day in February. As you can see by the faces, combining reading with STEM is a lot of fun!



Geneva Public Library has a New Look

Story and Photos by Sarah Johnson

Geneva Public Library is glad to be finished with two weeks of closure and six weeks of contractors; but everyone, from the Library Board to members of the community, is overjoyed with the new carpet! The staff also had the opportunity to expand their range of “other duties as assigned” when they spackled, sanded, and repainted both meeting rooms. Before the project began, it was difficult to envision how much the over-all look of the building would change, but the results with a much darker color of carpet, are stunning.



News Around the System

Cattle Trails and Dr. Seuss at Hebron Secrest Library

Provided by Terry Olson

Gary and Margaret Kraisinger, who presented for Hebron Secrest Library, have spent over 50 years researching, mapping, documenting and writing about cattle trails. Starting about 1867, the Chisholm and the Western Trail carried the most cattle. It is estimated that 12 million head of cattle were moved over trails in a 50 year span. Like Nebraska, the Chisholm Trail is celebrating it's 150th Anniversary this year.

Also, Hebron Secrest celebrated Dr. Seuss' birthday with library book displays, Facebook posts encouraging parents to read to their children, and a Library Outreach Dr. Seuss Story Time. *Cat in the Hat* was the favorite story for the 24 children in attendance.



Wahoo Public Library to Host “Truckin’ Through Nebraska”

Provided by Denise Lawvers

Wahoo Public Library has exciting news: it is one of the 42 sites across Nebraska that will host the “Truckin’ Through Nebraska: A Mobile Children’s Museum” from April 12-14. This is part of the Nebraska 150 Celebration and will be right in the middle of National Library Week! The library is also having a program on Monday, April 10 at 4:00 pm: “Nebraska, the 37th Star” with Thad Beach.



News Around the System

“My Mouth is a Volcano” presented in Falls City

Provided by Gail Froeschl

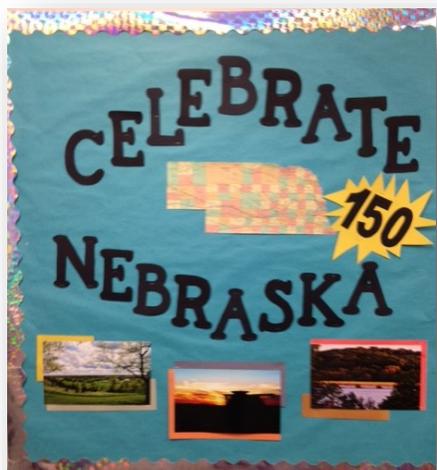
On February 21st, Falls City Elementary grades K-5, enjoyed the musical "My Mouth is a Volcano" performed by Stars within Reach Productions. This play is based on the book by the same title written by Nebraska author Julia Cook. Mrs. Gail Froeschl, elementary librarian, brought this play to Falls City.



Nebraska Christian celebrates Nebraska Sesquicentennial

Provided by Ruth Ferris

Nebraska Christian Schools library is celebrating Nebraska's sesquicentennial with a special display of a few Nebraska authors from their collection. A "Nebraska 150" bulletin board is adjacent to the book display. Students are encouraged to read Nebraska authors' works which are also visibly displayed throughout the library.



School Librarians and Media Specialists, [save the date!](#)

Second Annual School Librarians in the Digital Age Workshop

June 9, 9am-12pm

Lincoln Public Schools District Office, sponsored by SELS and NSLA

Sessions will cover virtual learning opportunities, fair use, and the creation of book trailers.

News Around the System

March Madness Hits the Library

Provided by Emmy Fiala

This month's display from the Aurora Middle/High School Media Center....



Harvard Public Library's Changing Tree

It was a normally decorated Christmas tree at first.

Then it became a Valentine's Day tree (see previous newsletter for photo).

Now, the tree has taken on a new festive look for St. Patrick's Day.

A tree with many uses!



News Around the System

Creativity in the Library

By Charlotte Baldinger, Photos by Megan Boggs

Patrons at Seward Memorial Library left on Tuesday nights with treasures in their hands during January and February. Proud children wore their new finger-knitted scarves, and adults vowed to make more neck attire when they got home. Children who brought white socks left cradling little snowman friends. Using equipment from the library's die-cut room, original Valentine's Day cards were designed for some lucky recipients. Old book pages were converted into flower bouquets ... books repurposed as centerpieces instead of sitting on shelves. All of these experiences were shared during the "Crafts at Seward Memorial Library" program directed by Megan Boggs.



Cat in the Hat and Friends Celebrate

Contributed by Barbee Sweet

In Clarks, the Cat in the Hat & friends Thing 1 & Thing 2 made their annual stop at the High Plains Elementary School yesterday to celebrate Dr. Seuss' birthday. They spent the afternoon reading Dr. Seuss stories to each of the classes. Thing 1 & Thing 2 handed out Dr. Seuss bookmarks & suckers to all the kids from the Clarks Public Library.



News Around the System

Waverly Community Library Welcomes New Librarian

Based on information contained in the Waverly News, Photo by Waverly News Staff Writer Peggy Brown (used with permission)

Lisa Westerholt has taken the position of Librarian with the Waverly Community Library. Lisa has long had a desire to work in libraries and received her Master's Degree from the University of Northern Texas. So when she saw the posting for the position at Waverly, she applied for it in spite of the low number of hours. She sees the position as an opportunity to get started in the profession. She will continue to work full-time for All State Insurance.



Advocating at the Nebraska League of Municipalities conference

Richard Miller representing NLC, Steve Fosselman representing NLA, and Scott Childers representing the Regional Systems at the League of Nebraska Municipalities meeting spent one and 1/2 days educating and advocating for Nebraska libraries to city officials and administrators from across the state.



What can you Craft with Pots?

The theme for the March Pinterest Party at Central City Public Library was Clay Pot Crafts. The aim was to turn clay pots into adorable spring decorations with a few simple steps. These included candy dispensers, fairy gardens, toad stools, lady bugs, candle holders and more. The library provided the clay pots, saucers and glass bowls, as well as paint and adhesive. Patrons were invited to bring additional items to decorate their pots.





Southeast Library System Front Porch Award Application

The Front Porch Award is presented to a library (academic, institutional, public or school) that displays ingenuity in creating an atmosphere that welcomes patrons to their facility. This award and \$100 will be presented during National Library Week, April 9-15, 2017. Non-accredited libraries are welcome to apply.

Enclose the following with your nomination:

Name of Library: _____

Name of Individual Submitting the Application: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____

- In 250 words or less, state why your library deserves this award.
- Information about activities/programs you have developed for your library.
- Two letters of recommendation from any library supporter.
- Any other information that shows your library deserves this award.

Nominations must be submitted to:

Southeast Library System

5730 R St. Ste. C-1

Lincoln, NE 68505

selsne@gmail.com

Application deadline is March 17, 2017

NEBRASKA SCHOOL LIBRARIANS DAY SATURDAY, APRIL 1, 2017



University of Nebraska – Omaha
Roskens Hall 412 - IDEAS Room
10:00 a.m. – 3:00 p.m. (CT)

**[For more information and
to register online, click here.](#)**



SELS Training Extravaganza

May 12, 2017 Schedule of Events

	Upper Meeting Room	Lower Meeting Room	Computer Lab
9:30-9:55	Registration and Refreshments		
9:55-10:00	Welcome, Announcements, and Introductions		
10:00-10:50	<p>Hearing Community with Stuart Chittenden</p> <p><i>This session is supported with funding from the State of Nebraska and from the Institute of Museum and Library Services under the provision of the Library Services and Technology Act as administered by the Nebraska Library Commission.</i></p>		
10:50-11:00	Break		
11:00-11:50	<p>The New NLA Intellectual Freedom Manual Comes to the Rescue with Michael Elsener, Tim Lentz, and Todd Schlechte</p>	<p>Digital Citizenship and the Role of the Librarian with Chris Haeffner</p>	<p>Introduction to NovelList Plus with Susan Knisely</p>
Noon	Lunch (Lower Meeting Room)		
1:00-1:50	<p>Measuring Impact with Todd Schlechte</p>	<p>Tech Toy Box with Rachelle McPhillips</p>	<p>PubMed, PubMed Central, MEDLINE, MedlinePlus... with Annette Parde-Maass</p>
1:50-2:00	Break		
2:00-2:50	<p>Central Nebraska Digital Co-Op with Jake Rundle</p>	<p>Feelings are Messy: Building Emotional Intelligence in Libraryland with Anneka Ramirez</p>	<p>Google Forms with Megan Boggs</p>
2:50-3:00	Closing Remarks		

\$25 fee includes lunch!

Lunch is a treat! It includes grilled chicken breast with Alfredo sauce, twice-baked mashed potatoes, gourmet green beans, salad, and dinner roll.
Options for special dietary needs will be provided.

Register at <http://bit.ly/Extravaganza2017>

Overview of Sessions and Labs

Hearing Community with Stuart Chittenden

In the first part of this session Stuart will share his experience venturing into small Nebraska communities and inviting people to engage in conversation. The second segment is designed to enable attendees to identify insights that are relevant to their experience and examine how those insights might be applied. *This featured session is supported with funding from the State of Nebraska and from the Institute of Museum and Library Services under the provision of the Library Services and Technology Act as administered by the Nebraska Library Commission.*

The New NLA Intellectual Freedom Manual Comes to the Rescue with Michael Elsener, Tim Lentz, and Todd Schlechte

The Intellectual Freedom (IF) Round Table spent the previous year updating the outdated manual from 2004. Join us to learn about the process, important changes to Intellectual Freedom in the digital age, how to report challenged material, and how the manual can help libraries throughout the state.

Digital Citizenship and the Role of the Librarian

Digital Citizenship is a hot-button issue in communities, and our librarians stand in the perfect position to lead digital citizenship learning in our schools and libraries. This session will explore the concepts of digital citizenship and librarianship, including resources and strategies.

Introduction to NovelList Plus with Susan Knisely

Do you, like most of us, feel less than 100% confident in your readers' advisory skills? If so, spend an hour exploring the many ways in which NovelList Plus can help boost your confidence and skills, and help you answer the question, "What should I read next?"

Measuring Impact with Todd Schlechte

We will begin with a brief discussion of ROI using inputs and outputs to calculate value. This presentation will go a step further to talk also about outcomes, which can help you explain your library's impact more completely.

Tech Toy Box with Rachelle McPhillips

Explore one of Columbus Public Library's special technology collections during this hands-on session. Learn how to fund and implement your own tech toy box for library patrons. Move station to station to play with MaKeyMaKey, Sphero, Ozobots, LittleBits, Cubelets and more!

PubMed, PubMed Central, MEDLINE, MedlinePlus... with Annette Parde-Maass

They're not the same? What's the difference? How would I use them? If these are questions you have, join Annette Parde-Maass from the National Network of Libraries of Medicine, as she gives a brief overview of these free databases from the National Library of Medicine, showcases some useful features, and assists you while you delve deeper into these robust sites.

Central Nebraska Digital Co-Op with Jake Rundle

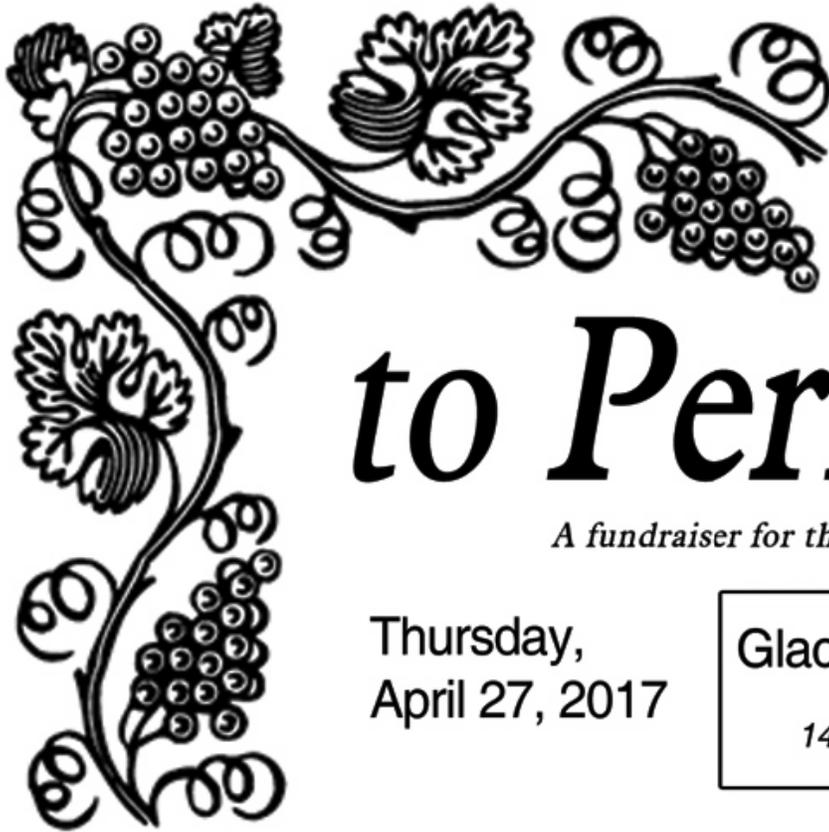
Learn firsthand how an informal group of libraries negotiate for better prices and greater access to digital resources.

Feelings are Messy: Building Emotional Intelligence in Libraryland with Anneka Ramirez

This workshop will focus on four areas of practice for improving or developing one's emotional intelligence; self-awareness, self-management, awareness of others, building relationships. Participants will gain tools for self-assessment as well as resources for furthering their quest for emotional intelligence.

Google Forms with Megan Boggs

Learn how to use Google Forms for surveys or polls, program registrations, planning a meeting time and more. You can even collaborate on a form with others. The best part? It's free and easy to use!



Aged to Perfection

A fundraiser for the Southeast Library System Friends

Thursday,
April 27, 2017

Glacial Till Vineyard & Winery
Tasting Room Art Gallery
1419 Silver St., Ashland, Nebraska



- 5:30 – 6:00 Social Time & Antique check-in
- 6:00 – 6:30 Dinner (Sub sandwich, chips, salads & desserts.
All drink purchases are on your own.)
- 6:30 – 8:00 Informational/Appraisal Program
by Tom Bassett

\$20 for SELS Friend members
\$25 for non-members*

The Art Gallery is upstairs in a historic building - no elevator access available. All attendees may bring up to 3 antiques to be appraised.

*If you have never been a member of SELS Friends, join now and your membership will extend through June 2018. For more information on joining the SELS Friends, please visit www.selsfriends.org.



To register, please fill out and return this form by April 20, 2017:

Name _____

Phone # _____

Email _____

SELS Friends Members in group: _____

Non-members in group: _____

Please include the fee for each person registering and mail to:

Southeast Library System Friends
233 South 5th Street
Seward, NE 68434

Admission will be \$30 at the door. (No food included.)

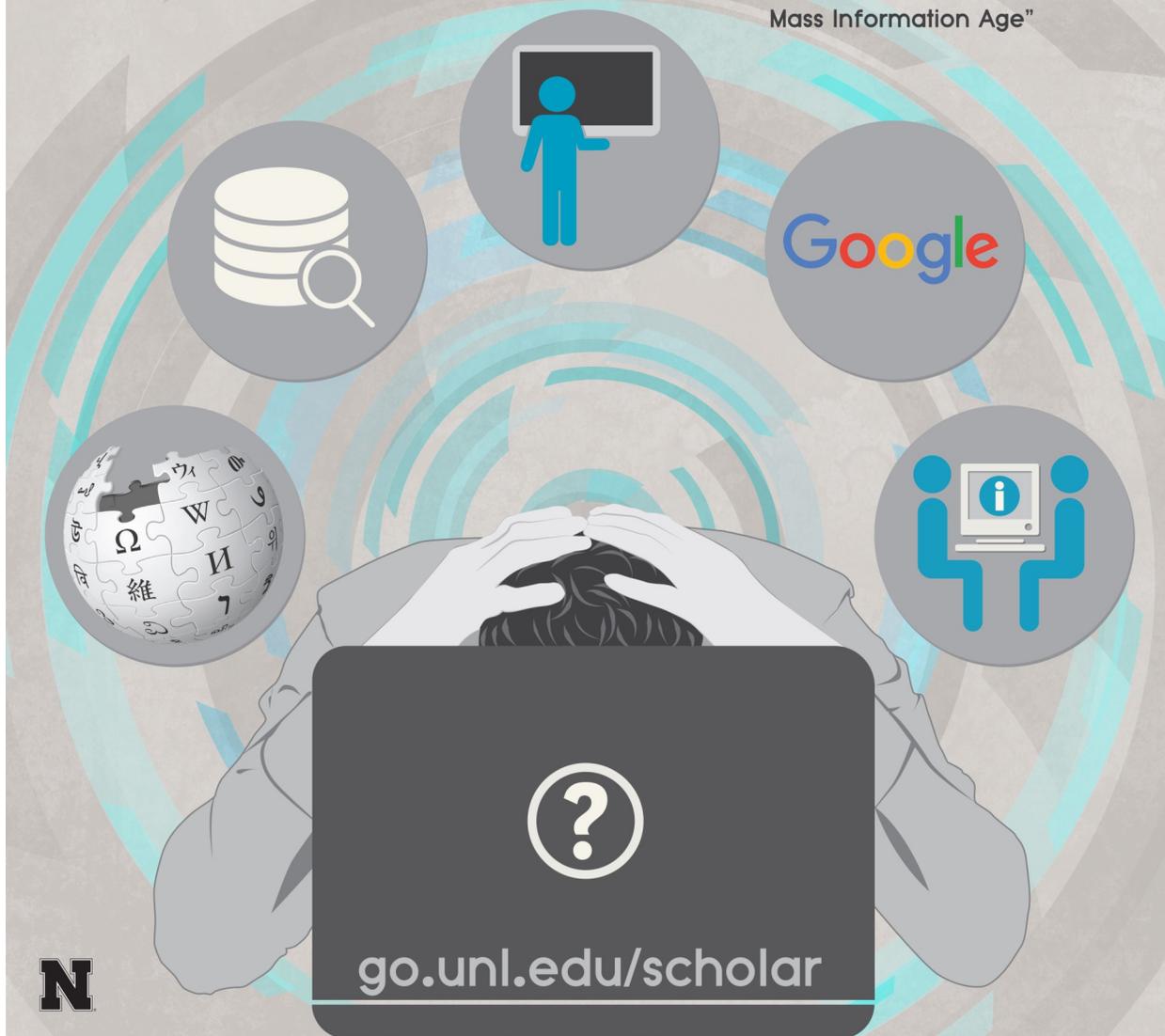
How Today's Students Conduct Research

March 16
10AM

Room 218
Love Library

Keynote Presentation
Dr. Alison J. Head
Founder & Director of
Project Information Literacy

Followed by
UNL Faculty Panel Discussion
"Critical Literacies for the
Mass Information Age"



N

go.unl.edu/scholar

BECAUSE SCHOOL LIBRARIES EMPOWER STUDENTS



APRIL IS SCHOOL LIBRARY MONTH

For more information on School Library Month, plus activities and resources to help you celebrate how school libraries empower students, visit WWW.ALA.ORG/AASL/SLM.

Celebrate NATIONAL LIBRARY WEEK

April 9–15, 2017

VISIT YOUR LIBRARY TODAY!

LIBRARIES
TRANSFORM[®]
LIBRARIESTRANSFORM.ORG

Libraries and librarians transform their communities by opening a world of possibilities through innovative programming, makerspaces, job-seeking resources, and the power of reading.



JULIE FOUDY HONORARY CHAIR

Former U.S. Captain and Hall-of-Fame soccer player Julie Foudy is a two-time World Cup Champion and a two-time Olympic Gold medalist. She is currently a reporter and analyst for ESPN/ABC, contributor and writer for *espnW*, and motivational speaker. In her new book, *Choose to Matter: Being Courageously and Fabulously YOU* (Disney Publishing Worldwide, 2017), Julie shares her leadership message and inspiring interviews with other famous women, all while she encourages her readers to laugh and dance out loud.

ALA American Library Association

 Library Champions
American Library Association
Investing in America's Libraries

National Library Worker's Day

April 11

Nominate a Stellar Library Worker!



School of Information Science & Learning Technologies

University of Missouri



Librarianship... Pillar of Knowledge

Rolling admissions

In-State tuition

Graduate assistantships,
fellowships & awards

Upon successful completion of the Library and Information Science 39-credit hour program you will receive a Master of Arts in Information Science and Learning Technologies with an emphasis in Library Science.

Pursue diverse career paths in academic, public, corporate or government settings:

- Children's & Youth Services
- Organization of Information
- Digital Librarianship
- Outreach & Community Services
- Information Needs & Use
- Engineering, Law and Science Libraries
- Academic Librarianship
- Public Librarianship

Library and Information Science Program

NEW E-Learning Information Professional Specialization

Coming Soon Digital Humanities Certificate



Laura England-Biggs, M.L.S.
Nebraska Coordinator
engandle@missouri.edu
402.290.3969

About the LIS Program



Course Structure

- On-site - Meet classmates and future colleagues
- Online asynchronous - participate anytime, anywhere
- Online synchronous - allows for real-time interaction
- Hybrid - combining online and face-to-face instruction

Locations

Columbia, St. Louis, Kansas City, Springfield, MO and Omaha, NE

Program of Study

- Required Courses - 18 credits
- Elective courses - selected in consultation with faculty advisor
- Practicum - 2 or 3 credits

How to Apply

For detailed application instructions please visit lis.missouri.edu/apply. To discuss the program in detail with our student coordinator, please email SISLT@Missouri.edu, or call 877.747.5868.

Application Materials

- GPA: Minimum 3.0 in last 60 credit hours of degree
- TOEFL (Test of English as a Foreign Language). Minimum 550 (paper-based) or 80 (internet-based)
- Statement of purpose
- Resume or CV
- Two letters of reference
- Complete the online application to the Graduate School at <http://gradstudies.missouri.edu/admissions/apply/>

Application Deadlines

Applications are accepted and reviewed for admission continuously until the capacity is met. The applications should be completed **by July 15** for Fall admission and **by December 15** for Spring admission. All applications received after the above dates will be considered for admission in the following semester.

Tuition or Financial Assistance

For information about current tuition rates, financial aid, and scholarships, please visit our website at LIS.Missouri.edu or Graduate Studies at <http://gradstudies.missouri.edu/financials/>. **All scholarship applications are due on March 1.**

School of Information Science & Learning Technologies

College of Education | University of Missouri
303 Townsend Hall | Columbia, MO 65211
877.747.5868 | 573.882.4546
Email: SISLT@Missouri.edu | Web: SISLT.Missouri.edu



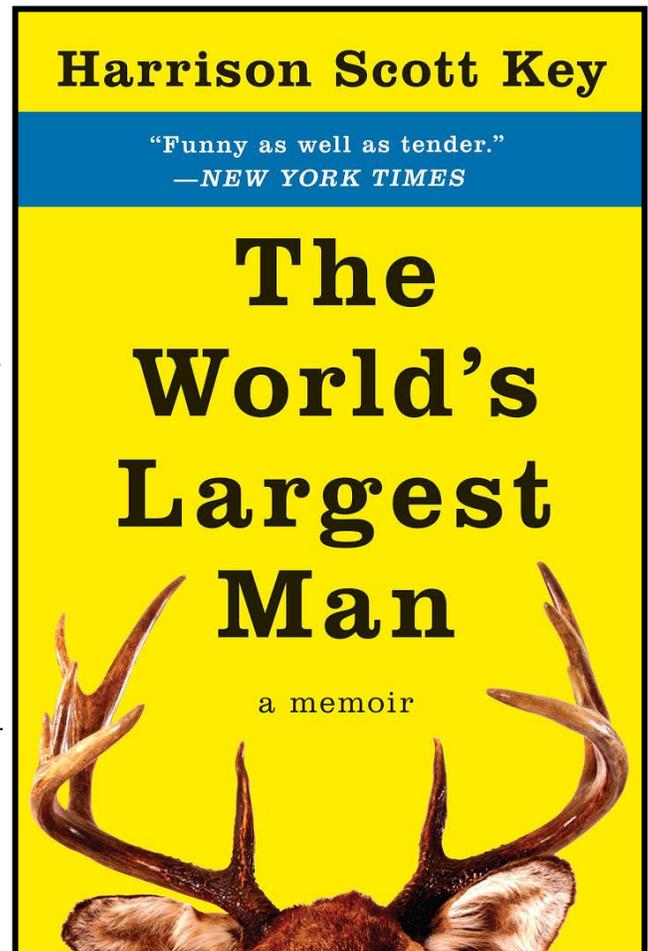
System Spotlight

New Book Kit!

We have another new book kit available to check out for your book clubs! This one is titled “The World’s Largest Man: a Memoir,” by Harrison Scott Key. According to an excerpt from the publisher’s description: “Harrison, with his love of books and excessive interest in hugging, couldn’t have been less like Pop, and when it became clear that he was not able to kill anything very well or otherwise make his father happy, he resolved to become everything his father was not .”

This is just one of our many available book kits. For a complete list, which includes book descriptions, see <http://libraries.ne.gov/sels/book-kits/>

Any school media center or public library within the Southeast Library System may borrow multiple copies of a book to use for classes, book clubs, or discussion groups. In some cases we are able to send book kits to Nebraska libraries outside of our service area. Due dates are negotiable, but are usually six weeks from the checkout date. To check out a book kit, please contact the SELS office by calling 402-467-6188, or send us an email at selsne@gmail.com.



Southeast Library System

<http://libraries.ne.gov/SELS/>

Butler • Clay • Fillmore • Gage • Hamilton • Jefferson • Johnson • Lancaster • Merrick • Nemaha • Nuckolls •
Otoe • Pawnee • Polk • Richardson • Saline • Saunders • Seward • Thayer • York

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